



Issuance Date: June 17, 2019

## What's New?

### Forms

The following CP&P form has been translated into Spanish to match the English version:

- [CP&P 11-90\(s\)](#), **Health Insurance Portability and Accountability Act "HIPAA" Authorization to Disclose Information Form**

## What's Revised?

### Regulations

- N.J.A.C. 3A:10, **Child Protection Investigations**: DCF has readopted this regulation, with amendments, to include the following:

- The definition of “caregiver” has changed to include any person who has assumed responsibility for the care, custody, or control of a child.
- The Department of Defense’s information on investigations on military bases has been updated.
- The old allegations from the Allegation-Based System have been removed. Reference to specific sex abuse allegations have been updated to be generic.
- The CP&P Worker must now interview all collateral contacts, not just two.
- All medical professionals treating or seeing an abused child must now be contacted, rather than only physicians and advanced practice nurses.
- Written referrals to the county prosecutor may be submitted in any format, not just by fax.
- The child protective investigator shall give notice that a child has been taken into protective custody to an institutional employee, rather than the chief administrator.
- DCF must notify established perpetrators of abuse of the finding by regular and certified mail.
- DCF must notify established perpetrators of abuse that he or she is a perpetrator of abuse and that he or she has an opportunity to dispute a finding of Established.
- Records of unfounded abuse allegations shall be expunged of only the identifying information regarding the alleged perpetrator, if there are more than one alleged perpetrators.

[Click here](#) to access all the Department’s Regulations.

### **Policies**

- [CP&P-II-C-2-500](#), **Emergency Assistance**: links to II-B-1-1250 and II-C-2-435 have been corrected.

- [CP&P-II-C-5-400](#), **Investigation of Abuse and Neglect in Unregistered Family Day Care Homes**: links to [CP&P-IX-G-100](#), [CP&P-IX-G-1-200](#), and the Law Enforcement Protocol have been activated.
- [CP&P-II-C-6-400](#), **Documentation of Finding Determinations**: an outdated citation has been removed.
- [CP&P-IV-B-2-125](#), **Placing Children with Kinship Caregivers**: an incorrect link has been removed, and another incorrect link has been replaced with two correct links.

Revisions to the below policies are limited only to the identified terminology related to substance use. No substantive changes have been made:

- [CPP-II-C-5-175](#), **Evidence, Supplemental Information Gathering and Analysis**: revised language to “substance use disorder.”
- [CPP-II-C-5-500](#), **Response to School Reports of Child Abuse & Neglect**: revised language to “substance use.”
- [CPP-III-E-3-100](#), **Case Record Filing**: revised language to “substance use disorder.”
- [CPP-V-A-1-100](#), **Overview Medical Care of Children Receiving Services from CP&P**: revised language to “substance use disorder.”
- [CPP-V-A-1-1000](#), **HIV Impacted Families**: revised language to “substance use” and to “substance using mothers.”
- [CPP-V-A-1-1200](#), **Comprehensive Health Evaluations for Children (CHEC)**: revised language to “substance use disorder screening.”
- [CPP-V-B-1-300](#), **Investigative Guidelines for Drug & Alcohol Exposure**: revised language to “substance use,” “substance use disorder treatment,” and in the masthead of the issuance to “substance use” and “substance use services.”
- [CPP-V-A-5-1100](#), **Catastrophic Illness in Children Relief Fund**: revised language to “substance use disorder.”
- [CPP-VI-A-1-100](#), **Independent Living**: revised language to “substance use disorder prevention,” “substance using,” and “substance use disorder treatment.”

- [CPP-VIII-C-1-100](#), **Human Trafficking Overview**: revised language to “substance use disorder treatment.”

**As a reminder, there are known issues with the Policy Manual search function that are being reviewed. If you need assistance finding or verifying a policy, please contact the Office of Policy and Regulatory Development at 609-888-7030 or [policy@dcf.nj.gov](mailto:policy@dcf.nj.gov).**

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